# CHAT Travel Award

(as of January 2022)

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# Overview

The *CHAT Travel Awards* are available to CHAT members to attend conferences/workshops/events (in-person or virtually) outside of those sponsored by CANet.

This is an open competition and submissions may be entered at any time. When possible, please submit applications at least four weeks in advance of the event. Applications submitted within four weeks prior to the event may not be reviewed in time. Preference will be given to those with accepted abstracts; however, it is not a requirement for the award.

# Eligibility

**Applicants must be a member of CHAT** and must have a sponsor/mentor that is a CANet Network Investigator.

Individuals that are in the field of arrhythmia research or practice aligned with CANet’s strategic plan are eligible for CHAT membership under the following categories:

* Students in progress of completing degrees (Undergraduate, MSc, PhD, MD) in the fields of medical, scientific, engineering, social science and/or health care)
* Medical Residents and Clinical Fellows, Post-doctoral fellows
* Professional advancement (research associates, assistants, technologists, etc.)

## Award Requirements

* The conference/workshop/event must be hosted by a reputable organization. Preference will be given to those with abstracts accepted to HRS (Heart Rhythm Society) or CCC (Canadian Cardiovascular Congress). **If requesting funding support for conferences other than HRS or CCC, the applicant’s supervisor must provide a letter indicating the importance of the conference the applicant is intending to attend.**
* CANet’s support must be acknowledged in any oral/poster presentations
* A two-page maximum summary report must be submitted which outlines the experiences obtained from attending the event.

## Funding Details

* Registration fees (virtual or in-person), travel, accommodations, and meals are eligible expenses. Printing of posters or other supplies will not be covered. Up to a maximum of $1500 may be awarded.
* All expenses must follow CANet’s Travel Policy.

## Selection Process and Criteria

Proposals will be reviewed by the CANet administrative staff in collaboration with the Chair of the CANet Training and Education Committee.

# CHAT Travel Award Application Form

## Applicant

|  |  |  |
| --- | --- | --- |
| Full Name: |  |  |
| Email: |  |  |
| Institution: |  |  |
| Department: |  |  |
| Program: |  |  |
| Year of Study: |  |  |
| Signature: |  |  |

## Supporting CANet Network Investigator (Supervisor)

|  |  |  |
| --- | --- | --- |
| Full Name: |  |  |
| Signature: |  |  |

## Event Details

|  |  |  |
| --- | --- | --- |
| Event Title: |  |  |
| Event Date: |  |  |
| Event Location: |  |  |
| Have you submitted an abstract? |  | Oral ☐ Poster ☐ (leave blank if you have not submitted) |
| Has your abstract been accepted? |  | Yes ☐ No ☐ |
| Abstract Title: |  |  |
| Authors: |  |  |
| Abstract: |  |  |
|  |

## Proposal

|  |
| --- |
| Describe how attending this conference/workshop/event will help to enhance your professional development in relation to CANet’s scope of research. Please include a brief summary of the event. Include estimations of costs (travel, accommodations, registration fees, etc). * Maximum length of 2 pages, minimum size 12 Times Roman and ¾ inch (2 cm) margins.
* If requesting funding support for conferences other than HRS or CCC, the applicant’s supervisor must provide a letter indicating the importance of the conference the applicant is intending to attend.
 |

## Submission

Submit your completed application with required signatures and proposal in a single PDF document to **research@canet-nce.ca.** Please note that hard copy submissions are not required.

A completed submission includes:

1. This page with completed information and signatures where applicable
2. Your proposal (Maximum length of 2 pages)